



Republic of Cameroon
Peace – Work – Fatherland



Republic of Congo
Unity – Work - Progress

OPEN INTERNATIONAL INVITATION TO TENDER
No. _____ /23/OIIT/MINEE-MEH/DPC/2023 OF _____
FOR THE SELECTION OF A CONSULTING ENGINEER TO ASSIST THE
CONTRACTING AUTHORITY IN THE CONTROL AND MONITORING OF THE
DESIGN,
CONSTRUCTION AND COMMISSIONING
OF THE CHOLLET HYDROELECTRIC DEVELOPMENT PROJECT AND
RELATED POWER LINES
(IN EMERGENCY PROCEDURE)

Execution Time limit: seventy (70) months

The Ministers in charge of Energy of Cameroon and Congo, Contracting Authority, hereby launch on behalf of the Republic of Cameroon and of the Republic of Congo, an Open International Invitation to Tender for the execution of the above-mentioned operation.

1. Purpose of the Invitation to Tender

The purpose of this Open International Invitation to Tender is the recruitment of a Consulting Engineer to assist the Contracting Authority in the control and monitoring of the design, construction and commissioning of the Chollet hydroelectric development and related power lines.

The services are in a single (1) lot.

2. Funding of the Open International Invitation to Tender

The services, subject of this Open International Invitation to Tender, shall be funded by the budgets of both States.

3. Nature of Services

The Service Provider will assist the Contracting Authority in:

- a) drafting contracts;
- b) reviewing and validating all the studies (Preliminary design, detailed design, SEA and the project's resilience to the adverse effects of climate change, Execution plan, companies consultation file, etc.), the Tender File and contract documents required for the design, construction and operation phases of the said plant as well as the project's financial model prepared with the Partner;
- c) reviewing and validating the technical files proposed by the Contracting Partner and Engineer Consulting Firms, in particular the technical specifications of the equipment and the goods, their prices and the commissioning details;
- d) controlling, monitoring and supervising the works and the related costs;

- e) ensuring capacity building and skills transfer;
- f) reviewing and validating the technical tests files proposed by the Partner as well as the monitoring of such tests (in the factory and on site);
- g) carrying out the partial and provisional acceptance of the works and of the equipment;
- h) carrying out the final acceptance and the commissioning of the Project;
- i) preparing and participating in technical meetings for the Project's development;
- j) providing technical advice on any hazards that may be encountered in the various phases of the Project;
- k) drafting periodic reports (weekly, monthly and annual);
- l) reviewing and validating the technical procedures manual proposed by the Partner (design, construction, commissioning and operation);
- m) reviewing and validating the Tender File and other contract documents proposed by the Partner;
- n) reviewing and validating the contract documents proposed by the Partner for the operation, management and maintenance phases of the facilities, installations and equipment of the power plant, substations and transmission lines;
- o) reviewing and validating the sales contracts proposed by the Partner;
- p) carrying out the physical and digital archiving of all Project documentation.

4. Participation and Origin

Participation is open to consulting engineering firms or groups of consulting engineering firms specialised in the monitoring, control and supervision of studies and works related to hydropower plants (with an estimated capacity of 600MW) and extra high voltage power lines (400 kV and above).

5. Execution Time limit of the Services

The services to be performed under the contract to be awarded following the Open International Invitation to Tender will extend over an estimated period of **seventy (70) months** divided into four (4) phases as follows:

- Phase 1: review and validation of the studies and the Project's Tender File **4 months;**
- Phase 2: monitoring and control of construction works, monitoring of the impoundment and commissioning of the plant and its associated equipment: **60 months;**
- Phase 3: Technical assistance during the guarantee period: **6 months** (during the guarantee year);

Each phase will be triggered by the signing, by the Contracting Authority, of a Service Order to start work, and its notification to the Consulting Engineer by the Delegated Contracting Authority.

6. Acquisition of the Open International Invitation To Tender File

The acquisition costs of the Open International Invitation to Tender File amount to **CFA F10,000,000 (ten million)** non-refundable, payable by cheque or by bank transfer to the account of the Chollet Hydroelectric Development Project Management Unit domiciled in the books of the *Banque Postale du Congo*, account **No. 10633440008-63**.

The receipt must identify the payer as a representative of the bidder (or consortium) wishing to participate in the Open International Invitation to Tender.

7. Guarantees

7.1. Bid Bond

The bids must be accompanied by a bid bond (tender guarantee) drawn up in accordance with the model indicated in the Tender File, by a first class banking institution approved by the Ministry of Finance of the Republic of Cameroon or the Republic of Congo and in an amount equal to **two per cent (2%)** of the Bid's amount excluding tax.

During the opening of the bids, the absence of a bid bond complying with the model attached in the Tender File shall lead to the non-admissibility of the bid.

The bid bond must include the full identification of the bidder. It must remain valid for the entire validity period of the Bid. The initial validity period of the bid, which is one **hundred and twenty (120) days**, may, if necessary, be extended until the results are published.

The bid bond will be automatically released no later than **30 days** after the expiry of the validity of bids for unsuccessful bidders.

7.2. Final Bond

For the successful bidder, the bid bond will be released after the establishment of the final bond amounting to **ten percent (10%)** of the Bid's amount excluding tax (performance guarantee).

NB: Bank checks, even certified, shall not be accepted as a substitute for a bid bond.

8. Consultation of the Open International Invitation To Tender File

The Open International Invitation To Tender File can be consulted at the following addresses, on working days, **from 7:30 am to 2:30 pm**.

For Cameroon:

MINISTRY OF WATER AND ENERGY

Chollet Project

P.O. Box: 70 Yaounde-Cameroon

Tel: (+237) 222 22 34 00

Fax: (+237) 222 22 61 77

E. mail: cabinet.minee@gmail.com

For Congo:

MINISTERE DE L'ENERGIE ET DE L'HYDRAULIQUE

Immeuble Mines et Energie, Rond-point du CCF

P.O. Box: 2120 BRAZZAVILLE – CONGO

E. mail: secretariatcentral.meh@gmail.com

CHOLLET PROJECT MANAGEMENT UNIT

**Immeuble Energie Electrique du Congo « E²C. SA »
Avenue Felix EBOUE next to the Russian Embassy
P. O. Box: 103 - BRAZZAVILLE-CONGO
Tel: (+237) 677 61 40 83
Tel: (+242) 06 669 79 95
E. mail :direction@chollet-projet.cg**

9. Presentation of Bids

The documents constituting the bid must be divided into three volumes as indicated below, and placed in a double envelope as follows:

- envelope A containing the administrative documents (volume 1) and the technical offer (Volume 2) and;
- envelope B containing the financial offer (Volume 3).

All the documents that constitute the bids (envelopes A and B) must be placed in a large sealed outer envelope bearing only the title of the relevant Open International Invitation to Tender.

The different documents of each bid must be numbered in the order provided in the Tender File and separated with dividers of the same colour.

10. Submission of Bids

Each bid, drafted in French or in English (with a French translation) must be presented in ten (10) physical copies, including one (1) original and nine (9) duplicates labelled as such, with a digital version (CD or USB key). It must be submitted no later than at **2.30 p.m. Central African time** to the following address:

For Cameroon:

**MINISTRY OF WATER AND ENERGY
Chollet Project
P.O. Box: 70 Yaounde-Cameroon
Tel: (+237) 222 22 34 00
Fax: (+237) 222 22 61 77
E. mail: cabinet.minee@gmail.com**

For Congo:

**MINISTERE DE L'ENERGIE ET DE L'HYDRAULIQUE
Immeuble Mines et Energie, Rond-point du CCF
P.O. Box: 2120 BRAZZAVILLE – CONGO
E. mail: secretariatcentral.meh@gmail.com**

PROJECT MANAGEMENT UNIT

**Immeuble Energie Electrique du Congo « E²C. SA »
Avenue Felix EBOUE next to the Russian Embassy
P. O. Box: 103 - BRAZZAVILLE-CONGO
Tel: (+237) 677 61 40 83
Tel: (+242) 06 669 79 95
E. mail :direction@chollet-projet.cg**

Each bid, not bearing the company name, must be labelled as follows:

**OPEN INTERNATIONAL INVITATION TO TENDER
FOR THE SELECTION OF A CONSULTING ENGINEER TO ASSIST THE
CONTRACTING AUTHORITY IN THE CONTROL AND MONITORING OF THE
DESIGN,
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OF THE CHOLLET HYDROELECTRIC DEVELOPMENT PROJECT AND
RELATED POWER LINES
(IN EMERGENCY PROCEDURE)
"To be opened only during the bid opening session"**

Note: Files submitted electronically will be declared non-compliant and rejected. Bids received after the deadline (date and time) set for the submission of bids will be declared inadmissible.

11. Admissibility of Bids

Bids that do not respect the method of separating the financial bid from the administrative and technical bids will be declared inadmissible.

Any bid that does not comply with the provisions of this Notice and of the Open International Invitation To Tender File will be declared inadmissible. Failure especially, to provide a bid bond drawn up according to the model proposed in the OITF, issued by a first-class bank approved by the Ministry in charge of Finance of the Republic of Cameroon or of the Republic of Congo, and valid for **thirty (30) days** beyond the deadline set for the validity of the bids will lead to the bid's rejection.

At the risk of rejection, the required administrative documents must be produced in originals or copies certified as true by the issuing service, in accordance with the provisions of the Special Regulations of the Invitation to Tender.

They must be valid and be less than **three (3) months** old at the initial date of submission of tenders.

In addition, all documents submitted under this consultation must, under pain of rejection, be certified by authorised authorities and, where appropriate, translated into one of the languages of the consultation.

12. Opening of Bids

The bids will be opened in a single stage at the Project headquarters, on, at **3.30 p.m. Central Africa time** in the presence of the bidders or their duly authorized representatives, with perfect knowledge of the file.

Note: The analysis of financial bids will only concern bidders that will have obtained a technical score equal to or greater than **70 points out of 100**, following the analysis of the technical bids.

13. Bid Evaluation Criteria

13.1- Eliminary Criteria

- Incomplete administrative file;
- Absence of the bid bond;
- False declaration,
- Falsified documents;

- Technical score below **70/100**;
- Lack of provisional bond;
- Lack of pre-financing capacity;
- Submission form not signed by the authorised person;
- Tender not submitted in the envelopes as requested in the General Instructions to bidders;
- Late receipt of the Bid;
- Attempt to influence the authorities or any public official in Cameroon and Congo in the bid evaluation process without any official and direct solicitation.

13.2- Essential criteria

- References of the Consulting Engineers Firm: **10 points**;
- Staff qualifications and experience: **60 points**;
- Technical and material resources: **10 points**;
- Understanding of the assignment: **20 points**.

13.3- Evaluation of Financial Bids

Only the financial bids of bidders whose technical offer will have been declared admissible after the examination of the conformity of the administrative documents (1st stage) and the technical evaluation (2nd stage) will be evaluated and rated according to the following criteria:

$$FIs_a = \frac{ALb \times 100}{BA_a}$$

FIs_a	=	Financial score of the bidder (a)	BA_a	=	Bidder's assessed amount (a) excluding VAT
ALb	=	Amount of the lowest bid excluding VAT	LBFs	=	Lowest bidder's financial score (100)

A weighting shall be made between the technical (**70/100**) and financial scores (**30/100**) to obtain the final score N (technical-financial score) using the formula below:

$$S = [(70 \times \text{Technical Score}) + (30 \times \text{Financial Score})] / 100$$

14. Validity of Bids

Bidders shall remain bound by their bids for **120 days** from the deadline set for the submission of bids.

15. Contract Award

The Contracting Authority will award the Contract to the Bidder whose offer has been evaluated as the lowest.

16. Additional Information

Additional technical information can be obtained from the Chollet Project Management Unit located in Brazzaville, Republic of Congo.

Done in Brazzaville /Yaounde on
_____.

**FOR THE GOVERNMENT OF THE
REPUBLIC OF CONGO**

**FOR THE GOVERNMENT OF THE
REPUBLIC OF CAMEROON**

**THE MINISTER OF ENERGY AND
HYDRAULICS**

**THE MINISTER OF WATER AND
ENERGY**

Emile OUOSSO

ELOUNDOU ESSOMBA Gaston